

Agenda Schools Forum

**Monday 6 November 2023 at 2.30 pm
in the Council Chamber - Sandwell Council House, Oldbury**

1 Election of Chair

To elect the Chair of Schools Forum for a period of two years.

2 To note the new Academy Secondary Representatives

To note Leigh Moore, George Faux, Lisa Mason and Keziah Featherstone as the new Academy Secondary Representatives.

3 Apologies for Absence

11 - 12

To receive any apologies for absence.

4 Declarations of Interest

13 - 14

Members to declare any interests in matters to be discussed at the meeting.

5 Minutes

15 - 26

To confirm the minutes of the meeting held on 2 October 2023 as a correct record.



- 6 **2024-25 Schools Funding Consultation** 27 - 92
- To consider the 2023/24 Draft Schools Funding Consultation document.
- 7 **Special School in Financial Difficulty** 93 - 100
- To consider the creation of the Special School in Financial Difficulty Fund to be funded from High Needs Block.
- 8 **Constitution Working Group Appendix** 101 - 104
- To consider the Constitution Working Group Appendix.
- 9 **Future Meeting Dates**
- All meetings are in person at the Sandwell Council House.
- 11 December 2023
 - 15 January 2024
 - 18 March 2024
 - 1 July 2024
- 10 **AOB**

Shokat Lal

Chief Executive

Sandwell Council House

Freeth Street

Oldbury

West Midlands

Distribution

N Toplass (Chair)

J Barry, M Arnull, S Baker, D Barton, E Benbow, L Bray, D Broadbent,
G Faux, K Featherstone, Flowers, C Hadley, C Handy, K Hazlewood, D Irish,
W Lawrence, L Mason, S Mistry, L Moore, D Steen, J Topham and Union

Contact: democratic_services@sandwell.gov.uk

Schools Forum Distribution to Members:

Body / Number of positions on Forum	Nominated Member	Nominated Substitute
Head Teachers Advisory Forum – Maintained Primary Schools (5)	Sally Baker Jamie Barry Wendy Lawrence Vacancy Seema Mistry	Lynne Paino Alison Connop Sarah Penny Nomination awaited Kelly Duff
School Governors – Maintained Primary Schools (2)	Deborah Steen Elaine Benbow	Nomination awaited Nomination awaited
Head Teachers Advisory Forum – Maintained Secondary Schools (1)	Christina Handy-Rivett	Mike Smith
School Governors – Maintained Secondary Schools (1)	Dawn Broadbent	Nomination awaited
Special School (Maintained) (1)	Oliver Flowers	Nomination awaited
Pupil Referral Unit (Maintained) (1)	Kate Hazelwood	Nomination awaited
Academies Primary (3)	Lucy Bray Vacancy Vacancy	Nomination awaited Nomination awaited Nomination awaited
Academies Secondary (6)	Mark Arnull James Topham Leigh Moore George Faux Lisa Mason Keziah Featherstone	Nomination awaited Nomination awaited Nomination awaited Nomination awaited Nomination awaited Nomination awaited
Special Academies	Neil Toplass	Nomination awaited
Trade Union (1)	Darren Barton	Phil Jones
Early Years Partnership (1)	Vacancy	Nomination awaited
14-19 Provider (1)	Claire Hadley	Mark Salter

Schools Forum: Voting Blocks (Who can vote and on what?)

Secondary Maintained Block	Voting
	Can vote on all business except primary school de-delegation.
Headteachers	
J Christina Handy-Rivett	
Governors	
Dawn Broadbent	

Primary Maintained Block	Voting
	Can vote on all business except secondary school de-delegation.
Headteachers	
Sally Baker	
Jamie Barry	
Vacancy	
Wendy Lawrence	
Seema Mistry	
Governors	
Deborah Steen	
Elaine Benbow	

Special Block	Voting
Oliver Flowers	Can vote on all business except primary and secondary school de-delegation and education functions.

Academies Block	Voting
Lucy Bray (Primary)	Can vote on all business except primary and secondary school de-delegation and education functions.
Vacancy (Primary)	
Vacancy (Primary)	
James Topham (Secondary)	
Mark Arnull (Secondary)	
Leigh Moore (Secondary)	
George Faux (Secondary)	
Lisa Mason (Secondary)	
Keziah Featherstone (Secondary)	

Schools Forum: Voting Blocks (Who can vote and on what?)

Continued...

Pupil Referral Unit	Voting
Kate Hazelwood	Can vote on all business except primary and secondary school de-delegation and education functions.

NON-SCHOOL MEMBERS

Early Years Partnership	Voting
Vacancy	Can vote on all business except primary and secondary school de-delegation and education functions.

Trade Union	Voting
Darren Barton NUT	Can vote on all business except primary and secondary school de-delegation and school funding formula.

16-19 Provider	Voting
Claire Hadley	Can vote on all business except primary and secondary school de-delegation and school funding formula.

Schools Forum: Quorum

- (a) A meeting will only be quorate if 40% of the total active membership is present (Voting Members Only). Where a nominated substitute member is in attendance on behalf of a duly appointed member, he/she shall be included in the number of persons present for the purposes of determining if a quorum has been achieved.
- (b) If the meeting is inquorate, it will be able to proceed but cannot legally take decisions (E.g. Election of a Chairperson, or a decision relating to funding conferred by the funding regulations). An inquorate meeting can respond to authority consultation and give views to the authority. The authority can take account of such views

Information about meetings in Sandwell



If you are attending the meeting and require assistance to access the venue, please contact Democratic Services (democratic_services@sandwell.gov.uk).



If the fire alarm sounds, please follow the instructions of the officers present and leave the building by the nearest exit.



Only people invited to speak at a meeting may do so. Everyone at the meeting is expected to be respectful and listen to the discussion.



Agendas with reports with exempt information should be treated as private and confidential. It is your responsibility to ensure that any such reports are kept secure. After the meeting confidential papers should be disposed of in a secure way.



This meeting may be recorded and broadcast on the Internet. If this is the case, it will be confirmed at the meeting and further information will be provided.



You are allowed to use devices for the purposes of recording or reporting during the public session of the meeting. When using your devices they must not disrupt the meeting – please ensure they are set to silent.



Members who cannot attend the meeting should submit apologies by contacting Democratic Services (democratic_services@sandwell.gov.uk)



All agenda, reports, minutes for Sandwell Council's meetings, councillor details and more are available from our [website](#)

